

**GROTON PUBLIC LIBRARY  
LIBRARY BOARD MEETING**

Wednesday, July 18, 2018

Groton Public Library

4:00 p.m.

- I. Call to order: Marie Shaw called the meeting to order at 4:02 p.m.
- II. Roll call: Betty Anne Reiter, Marie Shaw, Marilyn Comrie, Rosemary Duval-Arnould, Laurel Butler, Chuck Strand, Hali Keeler and Barbara Nagy. Excused: Katherine Brighty and Katie Whitescarver. Chuck Strand left the meeting at 4:30 p.m.
- III. Public Comments: None
- IV. Communications: None.
- V. Approval of minutes of the June 20, 2018 Library Board meeting: Motion by Rosemary, seconded by Chuck. Unanimously approved.
- VI. Review of June statistics: FY2018 annual library circulation +3.7%. New marketing of packages of children's books is working very well.
- VII. Director's Report
  - A. Library Director activities
    1. Attended the American Library Association annual conference in New Orleans from June 20 – 25.
    2. Worked with Pfizer for a donation of seven additional file cabinets needed to store the historical materials to be donated by Groton Historical Society. Looking for an intern (possibly a Master's in Public History student) to help with this project.
    3. Hosted the One Book, One Region kickoff with CT College and Start Fresh New London at CURE Innovation Commons on June 26. Over 100 people were in attendance.
    4. Received funding to begin the children's room renovation. Among areas under consideration: new furniture, age-focused sitting areas, updated computers. Lots of possibilities are being explored within a limited budget.

B. Library activities

1. The Summer Reading theme is Libraries Rock. The kickoff took place on June 29 with a dance party held on the roller hockey rink. About 200 people attended. Activities for all ages – children, teens and adults - are planned every day of the week throughout the summer.
2. The library is a free breakfast and lunch site again; 2 meeting rooms are available to provide a place to gather and eat.
3. Teens who babysit their younger siblings at the Library received mandatory babysitter training to help them understand appropriate library behavior.
4. Librarian Emily Sheehan was awarded a plaque noting her outstanding contributions to the Town for the Microsoft Office classes she developed and presented for Town employees.

C. Circle of Friends

1. The COF agreed to purchase a baby changing station for the restroom in the children's area.

VIII. New Business

- A. It is GPL's turn to host the joint Library Board meeting for Groton's three libraries in September. Date will be Wednesday, September 19. 6:30 refreshments, 7-8 pm meeting. Topic: Local history resources. Focus? Invite Jim Streeter to offer overview with 15 minutes to speak. Michael Spellmon will lead a tour of Groton's local history room. Then ask each Library Director to give a 5 minute summary of the historic resources which they have on site, including content and access.
- B. The Board agreed to cancel the August 15 Library Board Meeting.

IX. Old Business

- A. Marie will arrange for half-sheet cake for Junior Friends meeting on August 8 at 5 p.m. The Board will present them with the cake in honor of their Books and Bumpers statewide recognition.

X. Adjournment: 4:54 p.m.

Respectfully Submitted

Laurel A. Butler