

**GROTON PUBLIC LIBRARY
LIBRARY BOARD MEETING**
Wednesday, July 19, 2017
Groton Public Library
7:00 p.m., Director's Office

- I. Call to order
- II. Roll call
- III. Public Comments
- IV. Communications
- V. Approval of minutes of the June 21, 2017 Library Board meeting.
- VI. Review of June statistics
- VII. Director's Report
 - A. Library Activities
 1. Library Director activities
 - a. Attended a meeting about the LED sign proposed for the Senior Center and Library.
 - b. "One Book, One Region" programs are planned every Tuesday evening from July 11 through September 5.
 - c. Met with prospective Library Board member on June 23 to discuss duties and responsibilities of board members.
 - d. Working with committee planning retirement party for Town Manager Mark Oefinger. The event will be held at the Hilton Garden Inn on July 27 at 5:00 p.m. Tickets are available for \$35.
 - e. Library received a generous donation from the Brownington Foundation.
 2. Programs
 - a. 2017 summer reading for adults, teens and children based on the theme "Build a Better World," started on June 23. The Library thanks the Public Works and Police Departments and Poquonnock Bridge Fire Department for participating in the "Touch a Truck" kickoff event for children. About 265 people took part.

- b. "Books by the Banner," the Library's summer story time at Poquonnock Plains Park with Miss Tracy continues to be very popular with 125 attendees at this year's initial offering.
- c. The summer food program provides breakfast and lunch to everyone under the age of 18.

B. Staff

- 1. Rebecca Spera was hired as a Library Assistant in the Circulation Division. She had previously worked as a part-time library aide.
- 2. Kara Berglund was promoted to Librarian I in Public Services on July 17. She previously worked as a Library Assistant in the Circulation Division.
- 3. HR is organizing testing and first round interviews for candidates for two Library Assistant vacancies in the Circulation Division.

C. Building Activities

- 1. Furniture for the new spaces has been chosen and we will be working with vendors to finalize finishes and colors.
- 2. The bid to replace the ceiling tiles throughout the Library has been awarded.

VIII. New Business

- A. Overview of teen activities with YA Librarian Jessa Franco.

IX. Old Business

X. Adjournment