



**Town of Groton, Connecticut**  
**Permanent School Building Committee**  
**Regular Meeting Agenda**

Public Works Administration  
134 Groton Long Point Road  
Groton, CT 06340

860-448-4083

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**Thursday, July 19, 2018**

**6:00 PM**

**Town Hall Annex - Community Room 2**

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1. ROLL CALL

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

3. APPROVAL OF MINUTES

3.a. June 21, 2018 Meeting Minutes

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

4.a. PSBC Members

4.b. Consultants

4.c. Staff and Program Manager

5. UNFINISHED BUSINESS

6. NEW BUSINESS

7. ADJOURNMENT



## Permanent School Building Committee

To: Permanent School Building Committee  
From: Public Works Department  
Subject: June 21, 2018 Meeting Minutes

### Background:

### Recommendation or Committee Action:

MOTION: To approve the June 21, 2018 meeting minutes.

### Attachments:

June 21, 2018 Draft Meeting Minutes



# Town of Groton – Public Works

## Meeting Minutes - DRAFT

### Permanent School Building Committee

134 Groton Long Point Road  
Groton, CT 06340-4394  
Public Works Administration  
(860) 448-4083

Chairman Robert J. Austin-LaFrance, Michael Doyle, Jamie Giordano, Douglas K. Manfred, Christina Post,  
David E. Russell and Kevin Trejo

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Thursday, June 21, 2018

6:00 PM

Town Hall Annex - Community Room 2

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#### 1. ROLL CALL

*The meeting was called to order at 6:05pm. A quorum was present.*

- *Members Present: Chairman Robert J. Austin-LaFrance, David E. Russell, Douglas K. Manfred and Christina Post. Michael Doyle arrived at 6:15pm*

*Members Absent: Kevin Trejo and Jamie Giordano,*

- *Staff: Rick Norris, Tammy Hamelin, Sam Kilpatrick*
- *Other: Joe Costa, Joe Banks, Mike Berger (Perkins Eastman), Mark Jeffko and Ken Biega (O&G)*

#### 2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

*None*

#### 3. APPROVAL OF MINUTES

- (a) *Mr. Russell moved to approve the May 17, 2018 meeting minutes. The motion was seconded by Mr. Manfred. Motion was passed unanimously.*

#### 4. COMMUNICATIONS

*None*

#### 5. REPORTS AND POTENTIAL ACTION

- a) *PSBC Members:*  
*None*

- b) *Staff and Program Manager:*  
*R. Norris – Langan received Task Order II to proceed with Phase II work at West Side. They are working with Mr. Kilpatrick to schedule onsite visits for the next phase of testing.*  
*Public Works is working with Mr. Kilpatrick to remove the tank at West Side before the end of summer 2018 as a component of the Renovation Project.*  
*Eagle received Task Order II to proceed with Phase II work at Cutler. Mr. Kilpatrick is working with Eagle to schedule onsite visits the week of 6/25/18 for the next phase of testing.*  
*Perkins Eastman has been at each site doing surveying of existing building conditions. They completed the programming for Cutler and West Side.*  
*O & G will receive the Final Concepts of Design to prepare cost estimates by end of day 6/25/18.*  
*Arcadis will look at the schedule and setup a meeting with OSCGR the week of 7/16/18.*  
*CxA Master Agreement was issued to SES and the Town will work to assign a Task Order.*  
*Conversion to Merritt property is ongoing – Need to know if Town can proceed At Risk with the design. Meeting scheduled with Town Council for 6/26/18. There will be additional charges to accelerate the design efforts and may need to add days to construction team. The design needs to be completed by Nov/Dec 2018 in order to meet*

*the original schedule. The Town asked SLAM to provide an estimate of how much it will cost to build the building on the 10-11 acres of the site not encumbered by the open space restrictions.*

c) *Consultants:*

*Perkins Eastman – Presented the Preliminary Design Concept for Cutler and West Side. Comments by the PSBC were as follows:*

- 1) PSBC wants to consider building on top of Pre-K/K wing for expansion*
- 2) Smaller children are too far away from Public Areas*
- 3) Prefer cafeteria in back for West Side*
- 4) Needs to accommodate leaving existing ball fields*
- 5) Relocate soccer field close to the new school at West Side*
- 6) Confirmation of total number of parking spaces required for each school is needed from BOE*
- 7) BOE needs to provide location of the ABA classrooms indicating whether or not they should be on 1<sup>st</sup> or 2<sup>nd</sup> floors within the older children's wing.*

**6. UNFINISHED BUSINESS**

*None*

**7. NEW BUSINESS**

*Next meeting July 12, 2018 @ 6:00pm (Special Meeting). The Regular Meeting on July 5<sup>th</sup> will be cancelled.*

**8. ADJOURNMENT**

*Meeting was adjourned at 8:05pm*