



Town of Groton, Connecticut

45 Fort Hill Road
Groton, CT 06340-4394
Town Clerk 860-441-6640
Town Manager 860-441-6630

Meeting Agenda

RTM Finance Committee

Chairman Jim Nault, Representatives Nancy Gilly, Emily Maher, Brandon Marley, Richard J. Pasqualini, Jr, Carolann Quinn, and Shawn D. Powers.

Wednesday, March 08, 2017

6:30 PM

Groton Senior Center - Classroom A

SPECIAL MEETING

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **UNFINISHED BUSINESS**
4. **NEW BUSINESS**

2016-0295 Contingency Transfer for Wage Adjustments

RESOLUTION FOR FYE 2017 GENERAL CONTINGENCY TRANSFERS

WHEREAS, the Town Charter provides for General Contingency transfers during the year, and

WHEREAS, during the FYE 2018 personnel budget development a calculation error was discovered for FYE 2017 wages for some employees of the Telecommunicators union, and

WHEREAS, salary increases for promotions from probationary employees to Telecommunicator III positions and for reclassifications to Telecommunicator IV positions were not included in the FYE 2017 budget, and

WHEREAS, these increases should be incorporated into the FYE 2017 Emergency Communications budget (#1014) through a Contingency transfer, and

WHEREAS, before this transfer is applied, the General Contingency has a balance of \$352,310 including pending transfers, now therefore be it

RESOLVED, that \$12,155 be transferred from the General Fund Contingency function (#1074) to the Emergency Communications function (#1014) and referred to the RTM for approval.

Legislative History

12/14/2016 Mayor Referred Town Council Committee of the W

1/10/2017 Town Council Committee of the Whole Discussed

Cindy Landry, Director of Finance, explained that during development of the FYE 2018 personnel budget, staff discovered an error in wage calculations for the telecommunicators. This requested transfer from Contingency will make the salaries whole for FYE 2017.

1/10/2017 Town Council Committee of the Whole Recommended for a Resolution

2/7/2017 Town Council Deleted from Referral List - Action to be taken

2/7/2017 Town Council Adopted and Referred Representative Town Meeting

2017-0027 Contingency Transfer for Town Manager Recruitment Services

RESOLUTION FOR FYE 2017 GENERAL CONTINGENCY TRANSFER

WHEREAS, the Town Charter provides for General Contingency transfers during the year, and

WHEREAS, the Town Council, acting as the Town Manager Recruitment Committee, has engaged the services of Randi Frank Consulting LLC in the search for a new Town Manager, and

WHEREAS, before this transfer is applied, the General Contingency has a balance of \$340,155 including pending transfers, now therefore be it

RESOLVED, that an amount not to exceed \$24,000 be transferred from the General Fund Contingency function (#1074) to the Human Resources function (#1012) and referred to the RTM for approval.

Legislative History

1/20/2017	Mayor	Referred	Town Council Committee of the W
1/24/2017	Town Council Committee of the Whole	Discussed	
<i>The Town Council previously authorized the hiring of a consultant for the town manager recruitment effort, which requires a supplemental appropriation. Town Manager Oefinger recommended a transfer from Contingency into the Legislative or Human Resources function. It was decided that the transfer would not exceed \$24,000 and that it would be directed to the Human Resources function.</i>			
1/24/2017	Town Council Committee of the Whole	Recommended for a Resolution	
2/7/2017	Town Council	Deleted from Referral List - Action to be taken	
2/7/2017	Town Council	Adopted and Referred	Representative Town Meeting

5. Consideration of Committee Referral Items as per Referral List

6. ADJOURNMENT

For the committee to meet, we need a quorum. Please let the clerk's office (441-6644) know ASAP if you will not be able to attend this meeting.