

DRAFT MINUTES  
GROTON HEIGHTS SCHOOL REUSE TASK FORCE  
REGULAR MEETING  
CITY MUNICIPAL BUILDING, CITY COUNCIL CHAMBERS

December 5, 2011

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The meeting was called to order at 5:35 p.m. by Chair Catherine Kolnaski.

I. ROLL CALL

Members present were Janet Downs, Marian Galbraith, Mary Kelly, Catherine Kolnaski, Archie Swindell and Ralph Whitney. A quorum of members was present.

Absent were Peter Ganacoplos, Bill Hart, Dana Parfitt, and Bob Peruzzotti.

Also present were Town Manager Mark Oefinger and Project Management Specialist Holly Bridgham.

Responding to a question from Mr. Swindell, Town Manager Oefinger replied that he has made a number of calls to Jean-Paul LeBlanc at Project LEARN, but has received no return call. Mr. Swindell stated that he will call Mr. LeBlanc to try to determine LEARN's interest in the property.

II. PUBLIC COMMUNICATIONS: None.

III. APPROVAL OF MINUTES OF NOVEMBER 7, 2011

A motion to approve the minutes was made by Ms. Galbraith, seconded by Mr. Swindell.

Vote on approval of the minutes carried unanimously.

IV. ITEMS OF BUSINESS

1. Compilation of Survey Results

Mr. Oefinger noted that the task force has received a summary of the survey results from Mr. Swindell. These will probably be an addendum to the final report to the Town Council.

2. Review of Scenarios

The members reviewed possible scenarios and entered data in the information matrix provided by Ms. Kelly. The matrix covers three possibilities: raze, lease and sell. Ms. Kelly will compile the results in the master matrix and distribute it to the members. Ms. Downs will put the results in the form of a narrative to be reviewed at the next meeting. The survey summary, master matrix and narrative will then be used to formulate the task force's recommendations to the Town Council.

3. Possible Zone Changes

This item was included under the review of scenarios.

4. Recommendations to Town Council

The formal recommendations of the task force will be prepared at a future meeting.

5. Other

There was consensus that the next meeting will be a special meeting on Monday January 9, 2012.

V. ADJOURNMENT

A motion to adjourn was made by Ms. Downs, seconded by Mr. Whitney and so voted unanimously.

The meeting was adjourned at 6:55 p.m.

Submitted by

Janet Downs, Task Force member