

MINUTES
PLANNING COMMISSION
JUNE 12, 2018 – 7:00 P.M.
TOWN HALL ANNEX – COMMUNITY ROOM 2

Chairman Pritchard called the meeting to order at 7:05 p.m.

I. ROLL CALL

Regular members present: Pritchard, Zod, Steinfeld
Members absent: Tarbox, Kane
Staff present: Jones, Hovland

II. APPROVAL OF MINUTES

1. April 24, 2018

MOTION: To adopt the minutes of April 24, 2018 as amended.

Motion made by Steinfeld, seconded by Zod, so voted unanimously.

2. May 8, 2018

MOTION: To adopt the minutes of May 8, 2018 as amended.

Motion made by Steinfeld, seconded by Zod, so voted unanimously.

III. PUBLIC COMMUNICATIONS - None

IV. SUBDIVISIONS - None

V. SITE PLANS - None

VI. OLD BUSINESS – None

VII. NEW BUSINESS

1. Zoning Commission Referral for a Public Hearing on June 20, 2018*
 - a. SPEC#358- 1348 Baldwin Hill Road

Staff reviewed the special permit application for excavation of 130,000 yards of earth products to create two ponds. The application was first approved in 2001 and reapproved in 2004. Extensions had been applied for and granted since 2004. The owner missed the most recent extension deadline and has applied for a new special permit. The work is bonded and is one third completed. The ponds will not be filled from an outside source, but will intercept ground water and take advantage of the water table. The ponds will be stocked.

The Commission had no comment.

2. Report of Commission

Steinfeld shared a complaint about the state of Crystal Lake Road and the lack of work being done there. Staff reported that the utility companies have been slow to complete the pole relocations.

3. New Applications

- a. SUB18-03 - Bridgeview Subdivision, 0 Grove Avenue- set public hearing date

Staff stated that the new application is for a new four lot subdivision. The Commission scheduled a public hearing for July 11th, 2018.

VIII. REPORT OF CHAIRMAN - None

REPORT OF STAFF

Staff stated that agenda packets will be in a different form starting July 1st, 2018. Commission members will now receive an email notification directing them to the Town website to download the packets.

ADJOURNMENT

Motion to adjourn at 7:22 p.m. was made by Steinfeld, seconded by Zod, so voted unanimously.

Hal Zod, Secretary
Planning Commission

Prepared by Kara Hovland
Office Assistant II