



Town of Groton - Public Works

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Public Works
Administration
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Meeting Minutes

Permanent School Building Committee

Chairman Rick DeMatto, Vice-Chairman W. Gordon Lange, Robert J. Austin-LaFrance, Richard Monteiro, and David Russell

Thursday, January 7, 2010

7:00 PM

Town Hall Annex - Community Room 1

Regular Meeting

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Gordon Lange and Richard Monteiro
Members Absent: David Russell

Staff: Rick Norris, Project Manager - School Construction and Wes Greenleaf, Director of School Buildings & Grounds, GPS.

Others: Catherine Kolnaski, Town Councilor and John Webster.

The meeting was called to order at 7:03 PM.

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

3. APPROVAL OF MINUTES

1) September 3, 2009

A motion was made by Chairman DeMatto and seconded by Mr. LaFrance to accept the meeting minutes of September 3, 2009 as written. The motion carried unanimously.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

None.

(b) School Building Project Updates

Mr. Norris reported on the status of the School Building Project closeouts. The final two change orders, one each for the elementary schools have been submitted to the State. Mr. Greenleaf has checked on the status, but the State has not yet reviewed them. These change orders will complete the two elementary school projects and we should be ready to request the audit for them.

Two contracts remain to be closed for Fitch High School, the window contract and the masonry contract. The window contractor has several windows to be repaired under warranty and the masonry contractor expected to do additional work on the science wing to correct a water intrusion issue there. There are also several change orders requiring resubmission that are in progress.

The present contingencies reported for the project are \$11,839 at Northeast Academy Elementary School and \$0 at both Fitch High School and Catherine Kolnaski Magnet School.

It was mentioned that JCJ received a design award for Catherine Kolnaski Magnet School. The article will be scanned and sent to the Committee. Mr. Greenleaf reported during a discussion on "green" buildings that the fuel consumption for Fitch High School during FYE09 was 57,000 gallons verse 100,000 gallons for the previous year. He will provide electrical costs for the same

period to the Committee.

5. RECEIPT OF SUBCOMMITTEE REPORTS

a) Phase II Committee

Phase II was discussed and Mr. Norris and Mr. Greenleaf provided a status of the Phase II report being prepared by JCJ Architecture. Changes in how the State will approve and fund future school projects was discussed.

The Committee discussed the filling of the alternate position on the Phase II Committee vacated by Mr. Webster. Chairman DeMatto volunteered and was approved by consensus to fill that vacancy.

6. UNFINISHED BUSINESS

a) Lessons Learned

The Committee continued to work on their lessons learned from the recently completed projects.

7. NEW BUSINESS

The next meeting of the PSBC will be their January 21st, regular meeting.

8. OTHER BUSINESS

None.

9. ADJOURNMENT

The meeting adjourned at 8:44 PM