



Town of Groton - Public Works

134 Groton Long Point Rd
Groton, CT 06340-4394
Public Works
Administration
(860) 448-4083

Meeting Minutes - **Draft**

Water Pollution Control Authority

Chairman David G. Willimans, Laura Baller, Juan A. Melendez, Jr., and John Wirzbicki

Tuesday, June 7, 2016

6:30 PM

Town Hall Annex - Community Room 3

1. **ROLL CALL**

Members Present: Chairman David Williams, John Wirzbicki, Laura Baller and Juan Melendez

Staff Present: Chris Lund, Assistant Director of Public Works and Brandon Gonzalez

Meeting called to order at 6:30pm.

2. **CITIZEN PETITIONS**

None

3. **APPROVAL OF MINUTES**

Ms. Baller moved to approve the April 5, 2016 meeting minutes. Mr. Wirzbicki seconds the motion. Minutes were approved unanimously.

4. **COMMUNICATIONS & BILLS**

None

5. **REPORTS**

A) Consultant Reports

None

B) Changes to Sewer Use List (Informational only)

Four residential sewer tie-ins were added

C) Attorney's Report

None

D) Public Works Director's Report

None

E) WPCA Chairman's Report

Mr. Williams briefly summarized his attendance at the NEWEA Annual Spring Conference.

F) Water Pollution Control Facility Report

Mr. Lund gave a summarized overview of the May facility report that was provided to each Authority member

6. **WPCF UPGRADE**

Mr. Lund informed that Authority that the Department is still waiting to sign final agreement with Fuss & O'Neill in regards to the Effluent Pump Station Engineering Services Contract.

The Department is currently finalizing plans for the Fishtown Road Pump Station and it is anticipated that project will go out to bid next month or the following

7. **UNFINISHED BUSINESS**

a) Mr. Lund gave an update of the FYE17 Sewer Operating Budget. He informed the Authority that the original submitted budget of approximately \$6.8 million had undergone some reductions throughout the approval process. The approved FYE17 Sewer Operating Budget is now \$6.076 million.

b) Mr. Lund recommended to the Authority a sewer rate increase of \$1.00 for residential accounts and \$0.0016 for commercial/industrial accounts, for FYE17.

Mr. Williams asked why not a \$2 rate increase as originally discussed in the March WPCA meeting. Mr. Lund said that a \$2 increase might present itself a little drastic to residents for a single year increase, and that the ultimate goal was to increase rates gradually over the next few years. Groton rates remain less than state averages even with requested increases.

Mr. Williams then suggested a rate increase of \$1.50.

Mr. Wirzbicki moved to approve a rate increase of \$1.50 for residential accounts and \$0.0024 for commercial/industrial accounts. Mr. Williams seconds the motion. The motion is passed unanimously.

8. NEW BUSINESS

Mr. Wirzbicki moves to set a date for a Public Hearing for the purpose of setting the sewer use charges on June 21, 2016 at 6:00pm. Laura seconds this motion. The motion is passed unanimously.

A Public Hearing has been set for June 21, 2016 at 6:00pm for the purpose of setting sewer use charges.

9. OTHER BUSINESS

10. ADJOURNMENT

Meeting was adjourned at 7:05pm